

“So Quiet...You Won’t Believe It’s On!”

(Note: We will send you the dealer’s price list upon qualifying to be our dealer; in the meantime, you can request by phone or email for the retail price only.)

APPLYING TO BE A KOBE DIRECT DEALER

Please read carefully and complete the necessary information on the *KOBE Direct Dealer Application*. Please be advised that KOBE direct dealer only applied to those who are not under our distributors’ territory.

Instructions:

Please return the following items to KOBE Range Hood:

- ◆ Completed KOBE Direct Dealer Application
- ◆ Sales Tax Rules and Regulations – Resale Certificate Form
- ◆ Photocopy of Your Company Reseller’s Certificate
- ◆ Company Letterhead Summarizing the Following:
 - Company background
 - Years in business
 - Locations available to display KOBE hoods
 - Products your company carry

Fax to: (626) 775-8885

OR

**Mail to: KOBE Range Hoods
11775 Clark Street
Arcadia, CA 91006**

Upon receiving all information above, we will review the information and notify you whether you have been accepted as a KOBE direct dealer. If you are accepted as a KOBE dealer, you will receive a confirmation letter and KOBE information packet. Please allow 4-6 weeks to process your application.

PAYMENTS

For new dealer’s first purchase, the following payments are accepted:

- ◆ **Money Order**
- ◆ **Credit Card**
- ◆ **Company Check**

(Note: There will be a hold period of 14 business days before products can be shipped or delivered.)

Please make all checks payable to: **KOBE Range Hoods**

After dealer’s first purchase, payments can be made with your company check without any hold time. Payments for purchasing can only be done with the three options of payments listed above. Please note that terms can not be issued within this 6 month period of becoming KOBE’s direct dealer. After the 6 month period, please call our accounting department to request application for terms.

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REGULAR PURCHASING

To place an order with KOBE Range Hoods, please fax purchase order to (626) 350-1976 or email order@KOBERangeHoods.com listing model number, quantity, and shipping destination. KOBE will fax over an *order confirmation* to confirm your order. (Order confirmation will list all charges and quantity available to ship. Any back order items will be in our pending list for next shipment. So please confirm model numbers, quantities, and prices before you sign & fax back the order confirmation.) Please make sure there is a legible fax number on the purchase order.

SHIPPING METHOD

We ship out of our California Warehouse by UPS Ground or by Truck; depending on the size of the hood, weight of the hood, and quantity of your order. We will list the shipping and processing charges on the order confirmation that we will fax to you. Calculations are made according to the shipping destination zones, the weight and the size of package to determine the shipping cost. Please be aware that orders ship by truck will need additional time for quotation, so please allow additional time for truck quotation. If purchasing more than one hood going to the same destination, we will choose the shipping method by the least expensive shipping cost for our dealer. The type of hoods listed below will most likely be shipped by truck regardless of order quantity.

• **ON PALLET SHIPMENT BY TRUCK:**

- Glass Wall Mount Hoods
- Island Hoods
- 18”H Professional Hoods
- 42”W and 48”W Hoods

• **SHIPMENT SCHEDULE:**

* Note: All the Cut Off time that is shown below is according to Pacific Standard Time.

Items to be Shipped	Ship Via	Order Received by	Shipping Time Frame
Hoods, Accessories or Parts	UPS	10 A.M. PST	Ship Within 2 Business Days
1 ~ 5 Pallets	Truck	10 A.M. PST	Ship Within 3 Business Days
6 or More Pallets	Truck	10 A.M. PST	Ship Within 4 Business Days

Note: Dealer not active within 3 months is subject to be removed from the account and KOBE’s direct dealer list on the website.

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SALES TAX RULES AND REGULATIONS - RESALE CERTIFICATE

I HEREBY CERTIFY:

That I hold valid reseller permit No. _____ issued pursuant to the Sales and Use Tax Law; that I am engaged in the business of selling:

_____ ; that the tangible personal property described herein which I shall purchase from: **KOBE Range Hoods** will be resold by me in the form of tangible personal property; provided, however, that in the event any of such property is used for any purpose other than retention, demonstration, or display while holding it for sale in the regular course of business, it is understood that I am required by the Sales and Use Tax Law to report and pay tax, measured by the purchase price of such property or other authorized amount.

Description of property to be purchased:

COMPANY INFORMATION

COMPANY NAME

ADDRESS OF PURCHASE

TELEPHONE NUMBER
() -

DATE

PRINTED NAME OF PERSON SIGNING

TITLE

SIGNATURE OF PURCHASER, PURCHASER’S EMPLOYEE OR AUTHORIZED REPRESENTATIVE

** Please fill this form out completely and fax it to (626) 350-1976.

Failure to complete, sign and return of the RESELLER PERMIT will result in all orders shipping with “Sales Tax” billed.